



SNC • LAVALIN

Beware of fraudulent emails

Important note

It has come to our attention that the SNC-Lavalin name is being used in an ongoing global recruitment scam. Individuals are being sent offer letters via email, supposedly from an SNC-Lavalin employee. We understand that the individuals have been sent application forms which ask for personal details (including passport and bank details). We are also aware that there have been job advertisements placed on recruitment websites advertising fictitious jobs at SNC-Lavalin. The advertisements ask prospective applicants to contact an email address if they wish to apply for the job.

Please be advised that these emails/advertisements are not connected with SNC-Lavalin in any way.

If you receive any communication from an email address that does not end in "snclavalin.com", you should disregard the email and alert our Integrity group via the [Integrity Hotline](#) so appropriate action can be taken.

If possible, please send us the scam email as an attachment to your email, rather than simply forwarding it to us, in order to assist our investigations.

How to protect yourself against recruitment scams

Recruitment scams are increasingly being carried out online through false job advertisements or job websites, or through unsolicited emails, pretending to be from a legitimate company such as SNC-Lavalin. The scam is often carried out in stages – you may be asked to complete an application form which asks for personal details, and you may then be offered a job. The scammer may then ask you to send bank details, or they may ask you to send money e.g. to cover visas or other immigration documents. The emails will often be sent from a Hotmail, Gmail, or Yahoo account, or use a domain name that is similar to the company that they are pretending to represent. They may also give a telephone number beginning with +44(0)7, rather than having an official telephone number.

DO

- Report any suspicious emails or job advertisements to SNC-Lavalin by emailing recruit@snclavalin.com sending us the suspicious email as an attachment. We can confirm whether the job is genuine and we will then investigate the email further.
- Save the suspicious email for further investigation.
- Contact your local police and provide them with all of the information that you have such as the scam email, any documents that were attached to the emails, and all correspondence that you have.

DON'T

- NEVER send money, even if you are told that this money will be refunded to you at a later date. SNC-Lavalin would never ask you for money or to make any sort of payment during the job recruitment process.
- Do not reply to unsolicited emails offering job opportunities.
- Do not disclose any personal or financial information such as bank details, credit/debit card details, immigration status or your address.

The SNC-Lavalin Group is taking this matter very seriously. By publishing this information and investigating the reports that we receive, we aim to prevent scammers from carrying out this activity and to protect individuals from becoming a victim of these scams. Please do not hesitate to contact us if you are in any doubt about whether a career opportunity at SNC-Lavalin is genuine.