



Beware of fraudulent emails

Important note

It has come to our attention that the AtkinsRéalis name is being used in an ongoing global recruitment scam. Recruitment scams are increasingly being carried out online through **false job advertisements or job websites**, or through **unsolicited emails**, pretending to be from a legitimate company such as AtkinsRéalis.

Individuals are being sent offer letters via email, supposedly from an AtkinsRéalis employee. We understand that the individuals have been sent application forms which ask for personal details (including passport and bank details).

We are also aware that there have been job advertisements placed on recruitment websites advertising fictitious jobs at AtkinsRéalis. The advertisements ask prospective applicants to contact an email address if they wish to apply for the job.

Please be advised that these emails/advertisements are not connected with AtkinsRéalis in any way.



If you receive any communication from an email address that does not end in "@atkinsrealis.com" or "@atkinsrealis.ca", you should disregard the email and alert our Integrity group via the [Integrity Hotline](#) so appropriate action can be taken.

What are signs of recruitment fraud?

- Genuine AtkinsRéalis emails end in "@atkinsrealis.com" or "@atkinsrealis.ca". Any emails using a different form are not authentic. The emails will often be sent from a Hotmail, Gmail, or Yahoo account, or use a domain name that is similar to the company that they are pretending to represent.
- Communications have spelling and grammatical errors or are poorly formatted.
- The employment offer is for an international position.
- Scammers ask for any sensitive personal information for security clearance purposes before or during the interview.
- Receiving an offer letter without completing an in-person interview or receiving a call formally offering you a position.
- Scammers ask for money (e.g., for visa fees, taxes, immigration documents, a percentage of travel expenses) and requests personal information such as passport and bank account details.

How to protect yourself against recruitment scams?

- Please note all legitimate open positions with AtkinsRéalis can be found on our [career website](#).
- AtkinsRéalis would always conduct a personal interview with you prior to any offers of employment being extended. If you did not go through this process, please be on alert for fraudulent activity.
- AtkinsRéalis NEVER request payment of any kind in order for applicants to secure a job. If you are asked for any kind of payment to secure a job, it should be assumed that the individual/organization is not providing a genuine offer.

➤ **DON'T**

- **NEVER send money**, even if you are told that this money will be refunded to you at a later date. **AtkinsRéalis would never ask you for money** or to make any sort of payment during the job recruitment process.
- Do not reply to unsolicited emails offering job opportunities.
- **Do not disclose any personal or financial information** such as bank details, credit/debit card details, immigration status or your address.